



Notice of Meeting of the Parish Council

Members of Plaistow and Ifold Parish Council are summoned to attend the Full Council Meeting on **Wednesday 11th December 2024** at **19:30, Winterton Hall, Plaistow**. Members of the Press and Public are welcome to attend.

Dated: 6th December 2024

Yours faithfully

J Bromley

Clerk & RFO to the Council

MEETING AGENDA

This agenda, Clerk's Report and appendices can be found on the Parish Council's website: www.plaistowandifold-pc.gov.uk | Alternatively, please contact the Clerk for hard copies or remote access: clerk@plaistowandifold-pc.gov.uk

- | Number | Item |
|--------|---|
| 1. | Apologies for absence
Recommendation: - To receive and accept apologies for absence. |
| 2. | Disclosure of Interests
<i>See Clerk's Report.</i>
Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council Code of Conduct and the Localism Act 2011 Chapter 7 ss.26 – 37, in relation to matters on the agenda. |
| 3. | Minutes
Recommendation: - To approve the Minutes of the Parish Council meeting held on 13th November 2024 and resolve to sign via Secured Signing in accordance with Standing Order 12(g). |
| 4. | Public Forum
Recommendation: - To receive and act upon, if considered necessary by the Council, comments made by members of the public in accordance with relevant legislation and the Parish Council's Standing Orders 3(d), (e), (h), (i) – (k). Questions, or brief representations can be made <u>either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Wednesday 11th December 2024.</u> In accordance with Standing Orders 3(f) and (g), Public Participation shall not exceed 10 minutes, unless directed by the Chairman; and a speaker is limited to 5 minutes. |

5. **To receive reports from County and District Councillors**

Recommendation: - To give an opportunity to receive an update from Councillors at a District and/or County level on business and activities that affect Plaistow and Ifold Parish and the local area.

6. **Planning Matters**

See Clerk's Report

6.1 Recommendation: - to note any update.

1. Crouchlands Appeal Hearing, [decision](#).
2. Local Plan Examination.

6.2 Neighbourhood Plan

1. **Recommendation:** - To note the update and to arrange a Working Group Meeting.

6.3 Martin Grant Consultation on Planning Proposal for Land at Loxwood Place.

1. **Recommendation:** - To consider and approve wording for an approach to Loxwood Parish Council and their NP Steering Group regarding the location of this site.

7. **Financial Matters**

See Clerk's Report

1. Cyber Insurance premium £308

Recommendation: That this be policy be continued.

2. Financial Reports for November - December 2024

Includes income and expenditure between 16th November – 15th December 2024 (to be circulated separately) and [bank reconciliations to 30th November 2024](#).

Recommendation: - To receive, review and note the financial reports and appoint signatories for the order for payments and authorising bank BACs payments.

3. Precept 25-26

Recommendations:

- To note the update regarding the renovations of the Fingerposts at Todhurst Meadow and Common House Lane for consideration for the precept calculations.
- To note the update regarding the siting of the Beacon on Plaistow Green for consideration for the precept calculations.

4. Quotes

Recommendation for approval or discussion:

- Chestnut Stakes for Dead Hedge. £59.25
- Odd job man to put in 15 stakes for Dead Hedge £220.00 or the working group to carry out this work.

8. **Play Parks**

See Clerks Report

1. Kelsey Hall Playpark: See update.

Recommendation: - to receive an update on this project and consider the Recommendation from the Playpark Working Group with a view to proceeding with this project.

- The Playpark and fencing to be installed and then gifted to Kelsey Hall Trust.
- Prior to construction works the trees to be surveyed and any works carried out.
- A bin and new bench to be provided.
- Ongoing maintenance and contractor inspection costs and repairs to be met by the Parish Council.
- Ongoing tree safety inspections and works to be met by the Parish Council.
- Insurance and ground maintenance the responsibility of the Trust.
- Monthly safety checks the responsibility of the Trust.
- Emptying of bin, the responsibility of the Trust.
- The existing sign within the play area to be moved by the Trust
- Redundant paving slabs around trees and bench to be moved by the Trust.
- Ongoing discussion biannually and a 10 year re discussion of arrangements period stipulated.

2. Funding: Discussion.

9. **Ratify Clerk's Decision(s) since last meeting – [Scheme of Delegation](#)**

Recommendations: - To note and ratify the following decision(s) made by the Clerk pursuant to paras 3.1.2, 3.1.3, 3.1.5, 3.1.6 of the Scheme of Delegation: -

- Amazon.co.uk Purchase of Ink £120.05 for office printer.

10. **Clerk's update & items for inclusion on a future agenda**

See Clerk's Report

Recommendation: - To receive general updates and resolve to add any matters arising to a future agenda in relation to: -

1. Winter Newsletter:
2. Tennis Courts:
3. Cyber Training:
4. Orchard Trees Nell Ball. Update.

11. **Correspondence**

See Clerk's Report

- None to highlight this month.

12. **Items for Church Newsletter.**

13. [Date of next meetings](#)

Recommendation: - To note the dates of forthcoming meetings:

- Finance Working Group Budget Setting 17th December Winterton Hall- 7.30pm
- Planning & Open Spaces Committee 8th January 2025 Kelsey Hall- 7.30pm
- Finance Committee 14th January 2025 Kelsey hall- 7.30pm
- Full Council 15th January 2025 Kelsey Hall- 7.30pm